

**Technical Education and Skills Development Authority-Isabela School of Arts and Trades
Indicative Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
						Advertisement/Posting of BRF	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10300100001000	Travelling Expense	5020101000	Tech./Admin./	No	Negotiated Procurement - Small Value Procurement (Sec. 53.5)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	105,000.00	105,000.00	0	Provision of travelling expense
10300100001000	Training Expenses	5020201002	Tech./Admin./	No	Negotiated Procurement - Small Value Procurement (Sec. 53.5)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	45,000.00	45,000.00	0	For the provision of training supplies and materials.
10300100001000	Office Supplies Expense	5020301002	Tech./Admin./	No	Negotiated Procurement - Small Value Procurement (Sec. 53.5)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	75,000.00	75,000.00	0	Common used Office Supplies and Materials
10300100001000	Fuel, Oil & Lubricants Expense	5020309000	Tech./Admin./	No	Direct Contracting (Sec. 50)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	175,000.00	175,000.00	0	For TESDA-ISAT Vehicle
10300100001000	Books and Instructional Materials	5020311001	Tech./Admin./	No	Shopping - Others	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	495,000.00	495,000.00	0	For the provision of Instructional Supplies and Materials
10300100001000	Supplies and Materials Expense	5020399000	Tech./Admin./	No	Negotiated Procurement - Small Value Procurement (Sec. 53.5)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	800,000.00	800,000.00	0	For the provision of Other Supplies and Materials
10300100001000	Electricity Expense	5020402000	Tech./Admin./	No	Direct Contracting (Sec. 50)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	170,000.00	170,000.00	0	For the provision of electricity services
10300100001000	Telephone Services	5020502002	Tech./Admin./	No	Direct Contracting (Sec. 50)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	20,000.00	20,000.00	0	For the provision of telephone services
10300100001000	Internet Subscription Expense	5020503000	Tech./Admin./	No	Direct Contracting (Sec. 50)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	26,000.00	26,000.00	0	Provision for internet
10300100001000	Cable Satellite and radio expense	5020504000	Tech./Admin./	No	Direct Contracting (Sec. 50)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	10,000.00	10,000.00	0	For the provision cable satellite and radio expenses
10300100001000	Buildings	5021304001	Tech./Admin./	No	Negotiated Procurement - Small Value Procurement (Sec. 53.5)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	100,000.00	100,000.00	0	Repair / Maintenance of buildings
10300100001000	Taxes, Duties & Licenses	5021501001	Tech./Admin./	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	5,000.00	5,000.00	0	Provision for taxes, duties & licenses
10300100001000	Fidelity bond	5021502000	Tech./Admin./	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	35,000.00	35,000.00	0	Provision for fidelity bond
10300100001000	Insurance expenses	5021503000	Tech./Admin./	No	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	5,000.00	5,000.00	0	Provision for insurance
10300100001000	Advertising Expenses	5029901000	Tech./Admin./	No	Negotiated Procurement - Small Value Procurement (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (010000000)	32,000.00	32,000.00	0	For the provision of social marketing advocacy
10300100001000	Representation Expense	5029903000	Tech./Admin./	No	Shopping - Others	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	40,000.00	40,000.00	0	Provision of representation expense
10300100001000	Website maintenance	5029999001	Tech./Admin./	No	Direct Contracting (Sec. 50)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	15,000.00	15,000.00	0	Repair / Maintenance of website
10300100001000	Transportation and Delivery Expense	5029904000	Tech./Admin./	No	Direct Contracting (Sec. 50)	Year-round	Year-round	Year-round	Year-round	Regular Agency Fund (010000000)	10,000.00	10,000.00	0	Provision for transportation and delivery expense

Prepared by:

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Certified funds available:

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Accountant I

Approved by:

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